

Electronic Records Retention and Destruction Advisory Committee

Friday, June 14, 2013

10:00 a.m. – 3:00 p.m.

Conference Room 119 A/B

State Courts Building, 1501 W. Washington, Phoenix, AZ 85007

Conference Number: 602-452-3288 Access Code: 4634#; [Web Ex](#)

AGENDA

TIME		PRESENTER
10:00 a.m.	Call to Order/ Welcome and Introductions	<i>Marcus Reinkensmeyer, Chair</i>
10:10 a.m.	Approval of Minutes – April 30, 2013 <input type="checkbox"/> <i>Formal Action/Request</i>	<i>Marcus Reinkensmeyer</i>
10:15 a.m.	Update on Panapento vs. Lee/Riojas/State	<i>Melinda Hardman</i>
10:20 a.m.	Statistical Requests Received by the AOC	<i>Amy Wood</i>
10:50 a.m.	Use of Electronic Court Records by Investigative Services	<i>Richard R. Robertson</i>
11:10 a.m.	Discussion of Electronic Records Retention and Destruction Policy Questions (AO): Review Decision Tree	<i>Committee Members</i>
 <i>Lunch Break</i> 		
12:30 p.m.	Continue Discussion of Electronic Records Retention and Destruction Policy Questions	<i>Committee Members</i>

All times are approximate. The Chair reserves the right to set the order of the agenda. For any item on the agenda, the Committee may vote to go into executive session as permitted by Arizona Code of Judicial Administration § 1-202. Please contact Melinda Hardman (602-452-3453), committee staff, with any questions concerning this agenda. Any person with a disability may request a reasonable accommodation, such as auxiliary aids or materials in alternative formats, by contacting Kym Lopez at (602) 452-3637. Requests should be made as early as possible to allow time to arrange the accommodation.

2:50 p.m. **Next Meeting:** July 30, 2013
10:00 a.m. – 3:00 p.m.
Arizona State Courts Building
Conference Room 119 A/B

Marcus Reinkensmeyer

2:55 p.m. **Call to the Public**

Marcus Reinkensmeyer

ADDITIONAL MEETING DATES

July 30, 2013; 10:00 a.m.
September 9, 2013; 10:00 a.m.
October 1, 2013; 10:00 a.m.
October 31, 2013; 10:00 a.m.
November 22, 2013; 10:00 a.m.

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